



DRAFT Minute ExCom Meeting

5/6 October 2021, Stockholm

In Attendance

Calum Steele – President
Unn Alma Skatvold – Vice President
Mark Marshallsay - Treasurer
Nigel Dennis – Head of Office
Georgios Stamatakis

Kirsteen Brown – Note Taker

Apologies for Absence

Angels Bosch submitted her apologies.

Nigel opened the meeting and thanked everyone for attending the first face to face meeting since the start of the pandemic.

Draft Minutes of ExCom meeting 14 April 2021

Minutes were approved.

Matters arising

All previous matters have now been concluded.

Treasurers Report

Mark Marshallsay confirmed that the bank accounts are currently healthy due to the ongoing pandemic. He stated that the opening of a UK bank account primarily Santander, was harder to do than first anticipated. After discussions with Nigel Dennis and Henry Bautista it was decided that a separate bank account should be set up with the BTP Federation for EuroCOP's "working" expenditure. This would allow a working account that the Treasurer can have easy access to .

He continued that it would be his financial recommendation to have around ████ Euro into this account at the start of the financial year. This would be enough money to pay all current transactions that sit outside the regular "debit"s that come throughout the year and it would also allow the Treasurer to have the flexibility and ability to pay any adhoc bills as they arise

Calum has asked Mark to look at the current budget categories and see if any need amended, he also confirmed that the budget should be set each year going forward.

Calum Steele proposed the new bank account setup & Unn Alma seconded

Mark stated that Stephen Wannabauer (From Luxemborg Accounting Company) to whom we are looking to engage to be responsible for the Sage Bookkeeping, where he will upload all transactions onto the software package. This will happen in the first few weeks in January. Although a small cost will be incurred it makes the processes more transparent.

A discussion took place around the potential of investing some of the money from the German accounts into stocks and shares. Should this recommendation be taken forward it was agreed that the funds would be in a medium to low risk category, thus allowing easy access should it be required. It was also stated that the money would only be invested in companies that EuroCOP approve.

The recommendation of the ExCom is that a percentage of the funds currently in the savings accounts be Invested in both an Investment Account & a Cash Account.

ACTION

Mark Marshallsay, to make arrangements to open new EuroCOP bank account

Nigel Dennis to gather information on how Member Organisation manage their Investment portfolio's to take this matter forward.

Updated Financial Order

Mark Marshallsay , Henry Bautista and Nigel Dennis have had virtual meeting regarding updating the current Financial Orders and this had been circulated to all members of the Excom prior to this meeting taking place. Amendments to that document were agreed upon, and those draft financial orders were then updated, and they will be presented to Member Organisations for their approval.

It was noted that the membership fees should be set every year and it was reiterated that the current membership fees have been set at 1.34 euro since 2017.

Auditors Report - Henry J Bautista

The 2020 Audit Report was received and had been circulated to the Excom.

The ExCom approved the factual content provided within the report from the auditor, and were grateful for the information held therein. The factual content provided within the report gave the Excom with the assurance of the organisation's statements provided a true and fair position of EuroCOP assets and liabilities .

It was agreed by the Excom moving forward that the auditor's report should only include information of fact rather than solutions on increasing revenue . Such matters it was acknowledged should be provided by the Treasurer in their reports to Member Organisations

ACTION – ND to make contact with Henry Bautista ,

Autumn Committee Meeting – Edinburgh – Agenda, Arrangements (Speakers)

It was agreed that registration on the Sunday will be 17.00 - 19.00 and that the meeting will commence sharp at 09.00 on Monday 22 November, Unn Alma will chair the meeting.

A full discussion around the planning and strategic direction of the agenda items took place.

Unn Alma suggested that In relation to the action plan, she thought it would be a good idea to ask the Member Organisations their views on the action plan. Whether they thought there should be any changes that they would like to add/change moving forward.

Calum agreed and also suggested that due to ongoing topics like Climate change, Social Media, George Floyd should be considered.

It was agreed that as part of the agenda there would be two topical questions put to the MO's within the meeting papers that MO's can interact with others and discuss their views/opinions during this session.

One of our Spanish M.O, ErNE have requested to make a presentation on Violence against Police this will be accommodated

Axon (Tazor) have been contacted and have indicated they will be able to provide a presentation on future developments on their companies products .

The Excom were assured that all M.O have been invited to submit agenda suggestions for this committee meeting.

ACTIONS

Calum - To make the arrangements and confirm the following ;

Host Federation (SPF Chair David Hamilton) to be contacted re Welcome etc.

Attendance of Sir Harry Burns, Professor Peter Watson

& Keith Brown MSP , Cabinet Secretary for Justice & Veterans

Nigel & Unn Alma to arrange meeting to go through running order of meeting for the 22nd and 24th November

Nigel to complete arrangements with the PTC

Kirsteen and Nigel to continue to liaise regarding Social event to be held at the Scottish National Gallery.

Autumn Meeting Proposed Agenda

Monday 09.00 Start

Housekeeping – Nigel Dennis

Chair open the meeting – Unn Alma

Cabinet Secretary for Justice & Veterans - Keith Brown MSP.

Welcome from Host Member Organisation - David Hamilton Chair, SPF

Invite all member organisations will take the floor for a maximum of 3 minutes each to introduce themselves and their Organisation

Presidents Address – Calum Steele

Break

Medical/Covid - Professor Sir Harry Burns

Legal Input - Professor Peter Watson

Lunch

Group interaction with MO, split into groups – Una Alma (1hour)

Break

ErNE – Violence against the Police

Axon – Developments and Future

Summary of the Day

Tuesday 09.00 Start -*Coach to leave Hotel 09:15 latest .*

Visit to the Police Treatment Centre Auchderader 10:30 – 14.00

Coach back to the hotel

Coach to leave Hotel 18:30 latest for Social Event .

The Scottish National Gallery for dinner 19.00

Wednesday 09.30 Start

Financial Orders

Auditors Report – Henry Bautista

Treasurers Report – Mark Marshallsay

Statement of accounts/ budget & recommendation for next year’s subscriptions fee

(Vote – those against raise hand, proposer and seconder)

ETUC/ETUF report – Una Alma

Head of Office report – Nigel Dennis

Conclude meeting – Una Alma

ETUC/ETUF

Una Alma gave a brief update on the meetings that she has attended. She confirmed that there will be 4 ExCom meetings within a year and that her hope was to attend one face to face meeting within the year.

The meeting this week that due to a clash with this ExCom meeting, she had sight of the agenda prior and a few topics of interest were asbestos documents that were co-signed, the future of the ETUC and the minimum wage. She went onto highlighted that your vote cast at international level may differ from that of your national views in regards to minimum wage and a brief chat around this took place.

Thanks were given to Unn Alma for her attendance at these meetings and the work that was involved therein.

Member Organisations

SEGCAT – Sindicat Nacional de Seguretat de Catalunya Pro-independence group requested to join, it was noted that they also have a seat at the Police Council of Catalunya

Association of Scottish Police Superintendents albeit a small group are also looking to join.

The use of the social media platforms were discussed and it was noted that they are working well; they continue to allow the voice of EuroCOP be heard and it also maintains the link with the MO and potential members.

Action Plan

It was noted that the revised format of the action plan was the correct thing to do and once the meeting in November had concluded any recommendations would determine any amendments to the action plan for the following year.

Calum believes that climate change has to have an influence on the future plan.

AOB

A discussion took place relating to the role and responsibilities of the Head of Office. Nigel took the opportunity to remind all those present that as an Excom of which he is a part that they including himself have a collective corporate responsibility in the functionality of EuroCOP

The Excom understood that as EuroCOP has evolved in the last 2 years, the management structure has to adapt and develop in a progressive way to take into account the current model of operating.

The ExCom were content with the current situation and how the organisation was being managed.