



## **DRAFT Minute ExCom Meeting**

**5th April 2022 Gibraltar**

### **In Attendance**

Calum Steele – President  
Una Alma Skatvold – Vice President  
Nigel Dennis – Head of Office  
Mark Marshallsay – Treasurer  
Angels Bosch  
Georgios Stamatakis  
Henry J Bautista – Auditor  
Kirsteen Brown – Note Taker (Via Teams)

### **Matters Arising**

Henry Bautista ( HB) joined the meeting at the invitation of the President Calum Steele as this was his first opportunity he had to have a face to face meeting with the Excom as he has not been in position to travel, and not been able to conduct a physical audit of the accounts, albeit a visual audit was carried out, having obtained informal advice from the accounting Company Ernest Young that such a process was acceptable in the interim during that challenging period. This virtual audit took place prior to the November Committee meeting and an Audit report was provided to Member Organisations, based on his findings on the virtual audit.

HB provided his advise as Auditor to the Excom, on how he feels the auditing process should move forward now that global pandemic crisis has abated.

HB acknowledged the challenges that the pandemic created for the effective accounting processes to be appropriately recorded, combined with a period of transition from one firm of accountants to another and no longer employing a Financial Manager, whose sole role and responsibility was to manage the day to day financial affairs of EuroCOP.

A full and frank discussion took place along with a detailed explanation of the difficulties and challenges encountered by both Mark Marshallsay Treasurer, & Nigel Dennis, Head of Office, in having to put the new processes in place following the departure of the financial manager, along with the reasons behind the delays that have been encountered took place. In addition colleagues were advised of the opening of a new bank account with Barclays Bank PLC, and the purpose of that account and how it will be operated. The fiscal arrangements of EuroCOP having been fully explained , all present expressed their approval and endorsement of the process moving forward.

*Note for the record; EuroCOP hold 2 bank accounts with BCEE Luxemborg ,1 account with Volksbank Germany, and 1 account with Barclays Bank UK PLC*

**ACTION An invitation to be extended to HB to attend future formal digital Excom Meeting**

## **Apologies for Absence**

No apologies were received, all were in attendance.

## **Opening of Meeting**

Nigel opened the meeting and thanked everyone for attending.

## **Draft Minutes of ExCom meeting 28/01/22**

Minutes were approved.

## **Agenda for ExCom Meeting**

The ExCom went through the agenda items for tomorrow's meeting to confirm they were content with the draft agenda. Calum within his president's address will speak on the War in Ukraine, he will also ask Member Organisations to vote relating to the location of CEPOL in Hungary and seek MO support that its current location is not appropriate, and provide the rationale for this position. He will ask MO to endorse the view that they ( EuroCOP ) once again approach the European Commission in respect of this matter. The Excom supported this approach.

## **ACTION - A Vote to be taken at the 2022 Spring Meeting following the Presidents speech**

### **Election of President**

Nigel confirmed that to date no names have been put forward for the President's position have been received after advance notification of the election was provided to MO on the 8<sup>th</sup> March 2022.

He asked Calum if he would be willing to stand again. Calum confirmed that he was more than happy to continue to be of service EuroCOP, if he has the support of Member Organisations ( MO ). He is fully expecting to be retained by the SPF in another working capacity and as such would be able to carry on the role if he was to be elected by MO.

### **Head of Office – Terms of Engagement.**

Nigel confirmed that his current contract of engagement is up for renewal after 2 years in post. He also advised the Excom that he was prepared to continue in the role moving forward on similar terms that had been offered and accepted in March 2020.

It was discussed and unanimously agreed that moving forward it should become a rolling 12-month contract which would benefit all.

**ACTION –** A letter of agreement between EuroCOP and Nigel Dennis for the position of Head of Office to be drawn up and signed off by the President EuroCOP and Nigel Dennis.